**REGISTRATION FORM**

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| **Name** |  |
| **CID #** |  |
| **Village** |  |
| **Gewog** |  |
| **Dzongkhag** |  |
| **Present Address** |  |
| **Mobile #** |  |
| **Email ID** |  |
| **License Type** | Cultural Guide ( ) / Trekking Guide ( ) / Both ( ) |
| **Guide License # & Validity** |  |
| **Applied for** | 1. Tour Guide Refreshers’ Course ( ) 2. Specialization Course on Nature Tourism –Birding ( ) |

Place: …………………. Date: ………………….. Signature

***Documents required: Copy of Valid Guide license and CID. NOC/SCS accepted online.***

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| LETTER OF UNDERTAKING |

**To: Specialization Course for tour guides (Birding)**

I,…………………………………………bearing Citizenship ID No………..………………………...agrees to complete full duration of the Tour Guide Specialization conducted by the Tourism Council of Bhutan and hereby undertake to submit sum of **Ngultrum Two Thousand only (Nu. 2,000/-)** as Security Deposit which shall be fully refundable on certain terms and condition listed down as follows:

Declaration:

1. I understand that I have to attend all the days of the course and in case of my absence during the course, TCB shall have the right to do the following:
2. In case of absence for half/one day- Nu. 1,000/- (Ngultrum One Thousand) shall be deducted from the security deposit.
3. In case of more than one day absent – Full security deposit shall be forfeited.
4. In case of missing any of the session for two day course, certificate will not be awarded.
5. In case of withdrawal of application by the shortlisted candidate(s), the whole security deposit shall be forfeited.
6. In case where an applicant is under the influence of alcohol or any other controlled substances during the course, the applicant shall not be allowed to attend the course and the security deposit will be forfeited.
7. In case where the applicant creates any nuisance during the course, the applicant will not be allowed to sit for the course and the security deposit will be forfeited. And refund the cost incurred in case of withdrawal in middle of the course or dismissed in any case.
8. In the event where I had caused damage to the property of the institute or any other place of training, the amount equivalent to the cost of restoration or replacement of such property, shall be forfeited from my security deposit. Where the cost of restoration or placement is higher than the total security deposit, TCB shall have right to withhold the certificate until I pay the additional cost of restoration or replacement of property.
9. I declare that I fulfill all the requirements or criteria set out by TCB. I understand that I shall be deprived of getting certificate, even after completing the course, if I am subsequently found not eligible for the course.

I hereby acknowledge and understand that if I fail to comply with any of the terms and condition listed in this undertaking, then subsequently a rightful action can be taken against me according to this undertaking and I shall have no right to pursue any course of action against the Tourism Council of Bhutan.

**Legal stamp Signed**

**(MUST)**

Date: ……/……………/……………..